



NIGERIAN PORTS AUTHORITY

Emergency Response Procedures

A. INITIAL PROCEDURES:

1. Assign an incident operations commander.
2. Inform other support teams, departments or organisations as appropriate.

B. RISK AND DAMAGE ASSESSMENT:

1. Identify the location of the incident/accident.
2. Identify cause(s) of the incident/accident.
3. Evaluate extent of damage.
4. Identify possible risk factors associated with the incident.

C. MOBILISATION:

1. Assemble all responders according to assigned tasks for briefing.
2. All participants must be fully kitted in the appropriate Personal Protective Equipment (PPE).
3. Equipment will be mobilised and assigned to the various task teams.
4. Equipment will be transported via boats or vehicles as appropriate to the scene.
5. Deploy risk control measures e.g. cordon off the operational area, provide security, salvage and rescue, medical services, fire protection coverage, etc.

D. CONTROL:

1. Deploy appropriate measures to carry out:
 - Rescue and Salvage.
 - Oil spill containment and recovery
 - Fire Control
 - Medical Evacuation and First Aid
 - Security
 - Etc.

E. DEMOBILISATION:

1. Collect all recovered materials from the scene
2. Recover used/salvaged materials for re-use or segregate for disposal.
3. Recover all deployed equipment and transport back to storage.

F. REPORTING:

1. The detailed report of the incident/accident shall be forwarded to the office of the Executive Director Marine & Operations NPA via the Harbour Master.
2. All relevant photos and videos should be attached to the report for further reviews and assessments.

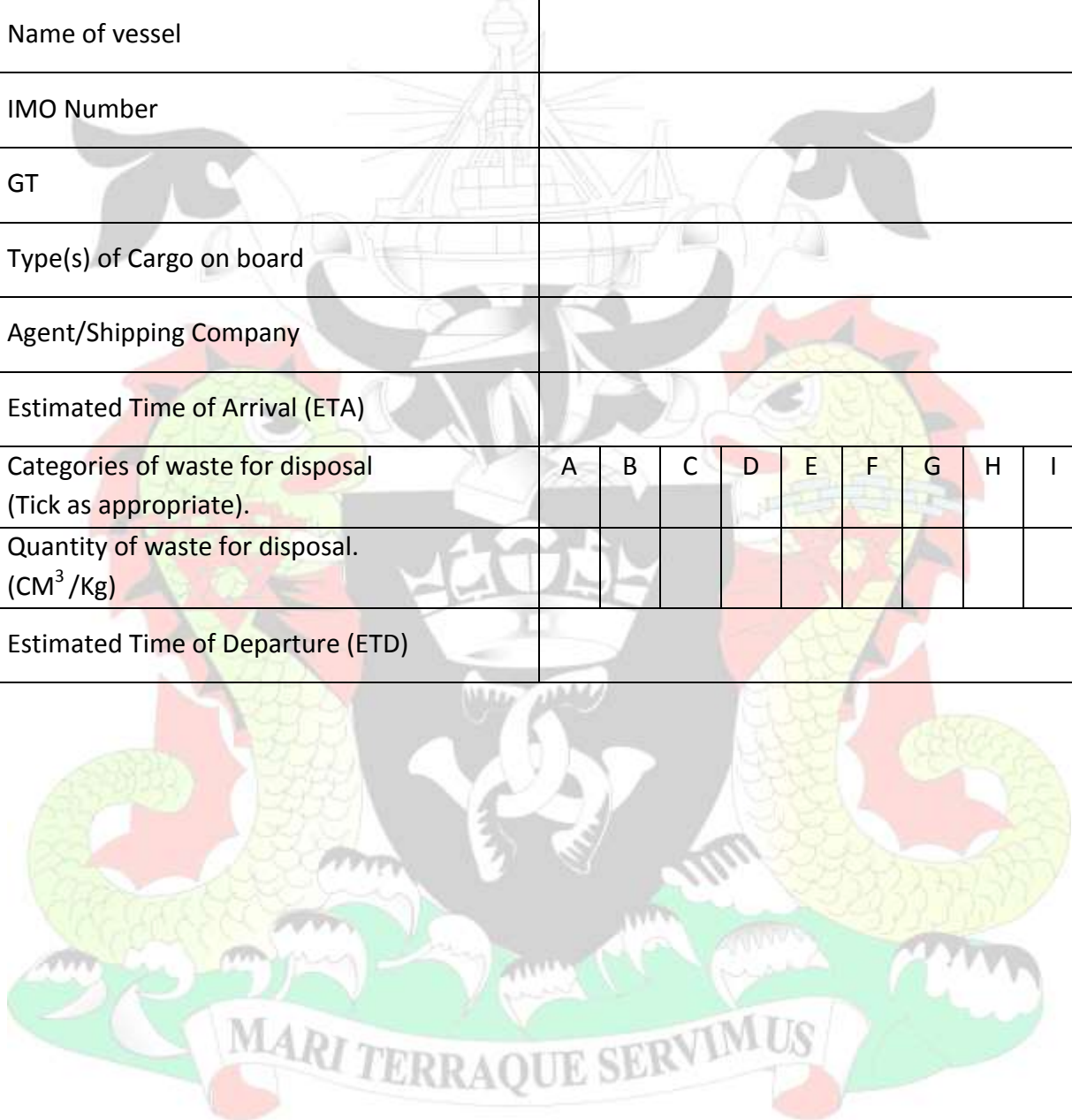
Incident/Accident Reporting Format

S/NO.	INFORMATION	DETAILS
1	Date Of Incidence	
2	Time	
3	Name Of Organisation	
4	Location/Address (Provide Coordinates If Available)	
5	Vessel/Equipment Involved In The Incident/Accident	
6	Agent's Name & Address	
7	Shipping Company & Address	
8	Nature Of Incident/Accident (Collision, Fire, Oil Spill, Sinking, Attacks etc.)	
9	Cause(s) of Incident/Accident (Attach other reports)	
10	Estimated Extent of Damage To Properties and the Surrounding Environment.	
11	Control Measures Deployed	
12	Equipment Deployed	
13	Time of Commencement of Control Operation.	
14	Attach Activity Log	

Waste Disposal Procedures

(Vessels intending to discharge waste should supply the following information)

Port									
Allocated Berth									
Name of vessel									
IMO Number									
GT									
Type(s) of Cargo on board									
Agent/Shipping Company									
Estimated Time of Arrival (ETA)									
Categories of waste for disposal (Tick as appropriate).	A	B	C	D	E	F	G	H	I
Quantity of waste for disposal. (CM ³ /Kg)									
Estimated Time of Departure (ETD)									



HSE Emergency Response Contact Phone Numbers

Safety And Occupational Health Department		
	Safety	Occupational Health
Assistant General Manager	08033026054	
Headquarters		08033338928 08096615997
Western Ports Zonal Office	08095603038	08023173965
Lagos Port Complex	08033391010	07039284470
Tin Can Island Port Complex	08033018304	08186649650 08033299904
Eastern Ports Zonal Office	08033467109	08035770678
Onne Port	08037079415	08164226848
Rivers Port	08033060167	08033341468
Warri Port	08033108426	08033964208
Calabar Port	08057771000	07033683031

HSE Emergency Response Contact Phone Numbers

Fire Department	
Chief Fire Officer	08023259176
Western Ports Zonal Office	08033339869
Lagos Port Complex	08023019528
Tin Can Island Port Complex	08033518996
Eastern Ports Zonal Office	08055474152
Onne Port	08037166254
Rivers Port	07039715147 07084916423
Warri Port	08038872196
Calabar Port	07038396279

MARI TERRAQUE SERVIMUS

HSE EMERGENCY RESPONSE CONTACT PHONE NUMBERS

ENVIRONMENT DEPARTMENT	
ASSISTANT GENERAL MANAGER	08060229999
WESTERN PORTS ZONAL OFFICE	08064485037
LAGOS PORT COMPLEX	08065165037
TIN CAN ISLAND PORT COMPLEX	08033106013
EASTERN PORTS ZONAL OFFICE	08090966038
ONNE PORT	08037820371
RIVERS PORT	08033084338
WARRI PORT	08067977655
CALABAR PORT	07068047148 08037271034

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