



NIGERIAN PORTS AUTHORITY
26/28, MARINA LAGOS
www.nigerianports.org

PUBLIC NOTICE NO: 3983

EXPRESSION OF INTEREST (EOI) FOR PROVISION OF CONSULTANCY SERVICES FOR PROJECT MANAGEMENT AND COORDINATION OF THE CONSULTANCY SERVICES FOR DREDGING AND CHANNEL DESIGN OPTIMIZATION STUDIES (INTERNATIONAL COMPETITIVE BIDDING)

A. INTRODUCTION

The Nigerian Ports Authority (NPA) invites Expression of Interest (EOI) from reputable consultants with proven track record of consultancy services in Project Management and Coordination of Consultancy Services for Dredging and Channel Design Optimization Studies as described in the following locations: Lagos Channel, Bonny/Port Harcourt Channel, Calabar Channel and Escravos (Warri) Channel.

B. SCOPE OF SERVICES

The scope of the Consultancy Services for the Project Management and Coordination will entail the following:

1. Supervise the successful Consultants to ensure compliance with schedule and Terms of Reference (TOR) as detailed below:
 - (a) A comprehensive review of the dredging practices currently adopted for the Management of Escravos (Warri) Channel, Bonny/Port Harcourt Channel, the Calabar Channel and Lagos Channel and to recommend ways in which these could be optimized with a view to enhancing dredging efficiency.
 - (b) A comprehensive review of the existing channel layouts and recommendations on how the layouts can be optimized for current and projected vessel traffic in each of the aforementioned pilotage districts.
 - (c) As part of the optimization studies, it is recognized that there may be a requirement for the consultant to undertake further in-depth studies on hydrodynamic modeling, sedimentation modeling, navigation simulation studies and navigational risk assessments amongst others.
2. Review deliverables to ensure compliance with contract scope and specifications.
3. Assist with progression of selected report recommendations.
4. Any other matter that may be necessary for successful delivery of the Consultancy Service.

C. EOI ELIGIBILITY REQUIREMENTS

Attention: Bidders who have submitted EOI for the Consultancy Services for dredging and channel optimization studies project published as Public Notice No. 3957 are ineligible to participate in this exercise

Interested companies should submit bound bid documents duly signed, paginated, separated by dividers and arranged in the order outlined hereunder:

Requirements (SOFT and HARD COPIES)

1. Evidence of company registration with Corporate Affairs Commission (CAC) Registration Certificate inclusive of Articles and Memorandum of Association and Forms (CO2/CAC2 and CO7/CAC7).
2. Evidence of Company Tax Clearance Certificate and Audited Account for the last three (3) years (2013, 2014 & 2015), duly signed by ANAN/ICAN licensed Auditors.
3. Evidence of Current Pension Clearance Certificate (2016) from National Pension Commission (PENCOM).
4. Evidence of Compliance Certificate with Industrial Training Fund (ITF) Act No. 19 of 2011.

5. Evidence of Certificate of registration on the National Data Base of Contractors, Consultants and Service Providers by the Bureau of Public Procurement (BPP) or copy of interim Registration report (IRR) as evidence of compliance with the requirement.
6. All bidders must accompany every bid with an affidavit disclosing whether or not any officer of the relevant committees of the Nigerian Ports Authority (NPA) or Bureau of Public Procurement (BPP) is a former or present director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars.
7. All bids must be accompanied with a sworn affidavit disclosing that they do not have any Director who has been convicted in any Country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter;
8. Bids must be in English Language and signed by an official authorized by the bidder.
9. Evidence of Annual financial turnover for the last Three (3) financial years of not less than **USD 200,000.00** (Two Hundred Thousand Dollars) only or Naira equivalent per year.
10. Consultants must also provide the following documents to support the information indicating that they are qualified to perform the assignment:
 - Company profile: Organization's details showing organogram of personnel and supported with copies of both academic and professional qualifications including net worth of the company;
 - Status of application: In case application is in association with other firms, the exact status of the application must be indicated and documented (Joint Venture, Lead consultant and sub consultants etc.). Evidence must also be provided with respect to previous track record of the organizations collaboration and where staff undertaking such work will be based.
 - Experience and technical competence: A summary of overall experience indicating relevant similar assignment and experience with similar clients and authorities. Consultant must also provide summary of appropriate skills among staff with a summary of professionals to demonstrate the technical expertise and competence to meet the technical objectives of these studies; and
 - Management Competence: Information on previously completed projects (of similar magnitude) to demonstrate their project management competence.
11. Evidence of successful completion of at least Five (5) similar projects within the last Ten (10) years submitted in a tabular format as stated below;
 - Serial Number
 - Name of Client
 - Project Title
 - Month and Year of Award
 - Month and Year of completion or delivery
 - Contract value
 - Brief scope of works

Note that the past jobs experience table must be supported with copies of letters of Award and Satisfactory Completion Certificates. Photocopies of academic and professional qualifications of personnel to be involved in carrying out the assignment must be attached.

NOTES ON ELIGIBILITY REQUIREMENTS:

- i. Items 1-5 above is applicable to National/Local companies only
- ii. Items 6- 11 is applicable to both National/Local and International Companies
- iii. Failure by National/Local companies to comply with items 1-8 above will lead to disqualification of the Expression of Interest
- iv. International Companies are to provide the following additional Requirements:
 - a. Evidence of Certificate of Incorporation or company's registration in the country of origin/home country
 - b. Evidence of Tax Payment for the past Three (3) years (2013, 2014 & 2015) in the country of origin/home country
 - c. Failure by International companies to comply with **items 6, 7, 8** as well as **a** and **b** above will lead to disqualification of their Expressions of Interest

D. SUBMISSION OF EXPRESSION OF INTEREST DOCUMENTS

The Expression of Interest (EOI) documents are to be submitted in triplicate bounded hard copies (One (1) soft and Three (3) hard copies of each), paginated and arranged with dividers as indicated above. The expression of interest documents should be submitted in sealed envelopes and addressed to the “**SECRETARY TO THE TENDERS BOARD, NIGERIAN PORTS AUTHORITY**” and clearly marked “**EXPRESSION OF INTEREST FOR THE PROVISION OF PROJECT MANAGEMENT AND COORDINATION OF CONSULTANCY SERVICES FOR THE DREDGING AND CHANNEL DESIGN OPTIMIZATION STUDIES (TITLE DESCRIPTION AS APPROPRIATE TO SPECIFIC PROJECT BEING ADVERTISED)**” **Specifying PUBLIC NOTICE NO: 3983** and dropped in the designated Tender Box located on the 1st floor of the Headquarters Building of Nigerian Ports Authority at 26/28, Marina Lagos adjacent to Lift Lobby, not later than **11.00am on Monday, 6th February, 2017.**

All received proposals will be opened **immediately** at the close of submission in the Conference room, 4th Floor, 1 Joseph Street, off Marina, Lagos in the presence of bidders or their representatives who avail themselves. Please ensure that you sign the bid submission register in the office of the General Manager, Procurement as the Authority will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the “General Manager, Procurement” on e-mail: **info.procurement@nigerianports.org.**

Note that this Expression of Interest does not place any obligation on the Authority to consider any responding company for;

1. Award of Contract
2. Acceptance of any tender and wrongly placed tenders would not be entertained.

All costs incurred as a result of this Expression Of Interest and any subsequent requests for information shall be borne by the bidding companies. Late submission will not be entertained and only short-listed companies will be contacted.

**SIGNED
MANAGEMENT
NIGERIAN PORTS AUTHORITY**